

## **Consultant Services: Indonesia Gender and Social Assessment Integration**

### **MCC-14-RFQ-0073**

1. This is a combined synopsis/solicitation for commercial items prepared in accordance with the format in Subpart 12.6, as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; quotes are being requested and a written solicitation will not be issued. The solicitation number is **MCC-14-RFQ-0073** and is issued as a Request for Quotations (RFQ). This solicitation document incorporates all mandatory commercial item provisions and clauses that are in effect through **Federal Acquisition Circular (FAC) 2005-74, Effective May 30, 2014.**
2. The North American Industrial Classification System (NAICS) code is **541611** and the small business size standard is **\$14.0 million.**
3. FAR Clauses 52.212-1 through 52.212-5 apply to this procurement. The exact text and wording of clauses and provisions may be obtained from the Internet at <http://acquisition.gov/far/index.html>. The Government contemplates the award of a Time and Materials Order resulting from this solicitation. NOTE: **An Addendum to FAR clause 52.212-4 Contract Terms and Conditions-Commercial Items, (Alt I) is attached.**
4. The Millennium Challenge Corporation (MCC) is a U.S. Government corporation whose mission is to provide assistance that will support economic growth and poverty reduction in carefully selected countries that demonstrate a commitment to just and democratic governance economic freedom, and investments in their citizenry. For more information on the MCC, please visit [www.mcc.gov](http://www.mcc.gov).
5. THIS ANNOUNCEMENT IS FOR AN INDEPENDENT CONSULTANT AND IS NOT FOR INDIVIDUALS SEEKING EMPLOYMENT DIRECT WITH MCC. PLEASE VISIT: <http://www.irs.gov/business/small/index.html> FOR INFORMATION REGARDING INDEPENDENT CONTRACTORS. Note: MCC will assist the consultant in coordinating with an Independent Contractor Engagement Services Provider for payroll, travel, international travel insurance, etc., therefore, a DUNS number and registration in System for Award Management (SAMS) is not required.

6. **Description of Services:** On November 19, 2011, the Government of Indonesia (GOI) signed a Millennium Challenge Compact (Compact) with the Government of the United States of America, acting through the Millennium Challenge Corporation (MCC). The goal of the Compact is to reduce poverty through economic growth. Implemented by the GOI, acting through Millennium Challenge Account (MCA)-Indonesia, the Compact consists of three main programs: Green Prosperity (GP), Community-based Health and Nutrition (CBHN), and Procurement Modernization Program (PMP). Social and gender analysis is being integrated across activities under each of the overall compact themes and has informed the project design. MCA-Indonesia has completed a Social and Gender Integration Plan (SGIP) setting out a concrete set of actions for each project to ensure compliance with MCC's Gender Policy. For additional information regarding MCC's Gender Policy, please visit: <http://www.mcc.gov/documents/guidance/policy-gender.pdf>. The Compact also includes funding to achieve these objectives and facilitate gender integration at the policy, institutional and capacity building levels. To this end, MCC would like to contract a consultant to assist in the methodology finalization of Lifescape analysis that is a requirement for GP investment proposals. The consultant will assist in piloting the analysis in two landscapes in Indonesia and finalize the methodology that will be rolled out in GP investments.
7. This combined synopsis and solicitation notice is a request for competitive quotations. Therefore, all quotations received prior to the RFQ close date will be considered.
8. The Government will award an order to the responsible independent consultant(s) whose quote conforming to this notice represents the best value in terms of technical criteria, past performance and price. All non-price factors (technical criteria and past performance) are more important than price. If options are included, quotes will be evaluated by adding the total price for all options to the total price for the basic requirement. Evaluation of options shall not obligate the Government to exercise the options(s).
9. **Evaluation Factors:** Only quotes which meet the required technical evaluation criteria will be considered.

#### **TECHNICAL EVALUATION CRITERIA**

1. At least 10 years' work experience in development and research field, especially in social and gender assessment, environmental assessment, participatory process, and field implementation and management of action research (MANDATORY).
2. Masters in social science, especially in sociology, anthropology, development economics, geography, natural resource management, agriculture (MANDATORY). Ph. D degree is a plus.

3. Publication in peer reviewed journals is a plus.
4. Work experience in Indonesia and other developing countries, especially field research in social and gender assessments, social and anthropological research, action research (MANDATORY).
5. Understanding of Indonesia climate change issues, low carbon development, landscape and lifescape approaches will be a plus.
6. English and Bahasa fluent writing and speaking skills (MANDATORY).

***Other Requirements:***

1. International and domestic travel required.
2. The Consultant may be requested to mobilize on a short notice.
3. The Consultant will be based in Indonesia.
4. The Consultant must be able to successfully complete a public trust background investigation conducted by MCC.

**PAST PERFORMANCE**

Three (3) professional references for relevant work performed during the past three years.

**PRICE**

The Government will examine the proposed rate for reasonableness.

10. **Evaluation Methodology:** The Government will perform a comparative analysis of quotes and will assess the advantages and disadvantages of each quote as related to the Evaluation Factors. Multiple awards may be made from this notice and all quotes will be retained and may be utilized for requirements for a period of 6 months.
11. **Quote Deadline:** Independent Consultants are invited to submit their quotations in response to this notice by **2:00 pm Eastern Standard Time (EST), June 20, 2014.**  
Only e-mailed requests for additional information will be accepted at [mccconsultants@mcc.gov](mailto:mccconsultants@mcc.gov) by 12:00 pm eastern standard time on **June 13, 2014.**  
Quotations submitted in response to this notice shall include the solicitation number AND description in the subject line and be signed, dated and submitted via email to [MCCConsultants@mcc.gov](mailto:MCCConsultants@mcc.gov). The maximum file size is 10mb.
12. **Quote Submission:** The Individual Consultant shall submit the following documents:  
  
Technical: (1) Cover letter that addresses all technical criteria as listed in this solicitation (**5 pages maximum**); (2) Curriculum Vitae (**15 page maximum**);  
Past Performance: Three professional references;  
Price: Bio-Data Form which includes the independent consultant's proposed rate and salary history. See Attachment.

13. FAR 52.212.3, Offeror Representations and Certifications - Commercial Items shall be required from the selected consultant, prior to the time of award.
14. There are no additional contract requirements(s) necessary for this acquisition other than those consistent with customary commercial practices.
15. See attached documents entitled: (1) Addendum to FAR Clause 52.212-4, (Alt I); (2) MCC Bio-Data Form and (3) Statement of Work.